



2018 Annual Holiday Festival of Trees Fundraising Event
Monday, November 12th ~ Friday, November 30th @ 1:00

~Who, what and where of the Event:

- ❖ Any business, organization or individual can choose to donate a fully decorated tree, wreath or holiday item that is reflective of the Holiday Season that will be displayed in the main concourse of Houlton Regional Hospital throughout the event dates. The Festival of Trees Event showcases our local business community, organizations and the many individual talents of those who create the perfect ambiance of the season.
- ❖ Raffle tickets are sold for a nominal fee of \$ 1.00 each or 6 for \$5.00. Each tree, wreath or holiday item will have a decorative box for the tickets to be placed and beautiful prominent signage indicating the business, organization or individual who donated the item(s).
- ❖ The Festival of Trees Event is open to the public throughout the event. This year we will invite the public to special evening featuring refreshment, carolers and a visit from Santa himself!
- ❖ The Winners of each tree, wreath or item will be drawn at 1:00 on December 2nd at the Health Services Foundation Office. Winners will be notified by telephone following the drawing.

~The Guidelines are simple:

- ❖ Trees must be properly secured for free standing-a good solid stand provides the best stability. We recommend covering the stand with something decorative or simple cotton batting.
- ❖ Set up Dates begin on Friday, November 9th and Saturday, November 10th-10am-4pm
- ❖ Taller trees captivate the most attention so 5 foot trees and up are recommended.
- ❖ Lighting ~ white lights seems to draw more attention but is certainly not mandatory.
- ❖ Items placed on the tree and under the tree are considered a part of the display for the winner. A list of the gifts or description of items is extremely helpful for the bidders.
- ❖ Wreaths or holiday specific items will be displayed on walls or on tables in the concourse area.
- ❖ Themes for your entries can be business centered, holiday themed items or handcrafted items that showcase your particular skills and talents with the Holiday Spirit in mind.

To participate, please complete the form below and return to the Foundation Office by email:

hstflweston@pwless.net or mail: PO Box 1231, Houlton, ME 04730 or phone: 207-521-2147.

Business Name/Organization/Personal

Name: _____

Yes, ☒ We will participate _____ with one of the following:

Tree _____ Wreath _____ Holiday Item _____ Gift Cards for Trees _____ or

Other _____